



RAIN Home Attendant Services, Inc.

POSITION DESCRIPTION

TITLE: Registered Nurse- Per-Diem

TYPE: Exempt Non-Exempt

SUPERVISOR: Head Nurse

POSITIONS SUPERVISED: N/A

REVISED: February 2020

Position Summary

Nurses conduct routine and crisis-related client assessments and supervisory visits to ensure that the client's plan of care is carried out as medically directed. In some cases and based on their assessments, nurses identify and advocate for additional supports and clinical services for the client. Nurses also conduct OSHA training sessions and all other in-service training sessions attended by home attendants. Nurses will be assigned on a rotation basis with regards to their conduct of OSHA and in-service training sessions.

Essential Duties and Responsibilities

Initial Nursing Assessment Visit

- Assess and evaluate client's physical, psychological, social and environmental needs and health status to determine if home attendant care or housekeeping care is appropriate for the client and if the home environment allows for home attendant and housekeeping care to be provided.
- Prepare written plan of care for the home attendant or housekeeper's strict adherence.
- Evaluate information obtained at initial visit and make any necessary recommendations regarding service authorization and initiation of service within seventy-two hours.

Assessment Visits (every six months)

- Reassess and evaluate client's general status for continued care.
- Discuss the client's condition and needs with the home attendant or housekeeper.
- Evaluate the ability of the attendant providing the service to ensure that the home attendant or housekeeper understands the needs of the client.
- Provide health instruction and/or appropriate training to the home attendant for the delivery of service to the client.

On-going Supervisory Nursing Visits (every ninety days)

- Evaluate whether-or not the client's homecare service needs are being met.
- Evaluate attendant's ability to carry out assigned duties.
- Provide training instruction to the home attendant, where necessary.
- Consult with the client's physician as needed.
- Review written plan of care for the home attendant.



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Annual Home Attendant Evaluations

- Conduct evaluations and provide input to Personnel Specialist for the evaluation of home attendants and housekeepers.
- Based on client assessments and job performance evaluation, recommend transfer, re-assignment, discipline, termination, or probation of the home attendant.

Other Duties

- Maintain written records on all visits to clients and home attendants, maintain a daily census of clients, and maintain a current record of on-the-job training of each home attendant with follow-up and evaluation.
- Initiate client data onto the computer and update client data as necessary.
- Provide input in the development of in-service training curriculum
- Conduct on site Home Attendant orientation visit to implement client service with plan of care.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Qualifications

- Registered Professional Nurse with a current license to practice in New York State
- Good communication skills, Bilingual/ Spanish, preferred

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk and hear. The employee is occasionally required to walk; use hands and fingers to feel, handle or operate objects, tools or controls, and reach with hands and arms.

The employee must occasionally lift and/or move up to 30 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.



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Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is performed primarily in an office setting. The noise level in the work environment is moderate.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

General Sign Off

The employee is expected to adhere to all agency policies and to act as a role model in the adherence to agency policies. I have read and understand this explanation and job description.

Signature: _____ Date: _____